

# Are You Using Information Ethically?

1. Ask yourself, are these my own words and ideas? If yes, to both, then you're using information ethically. It's yours, you're good!
2. If the words or ideas are not your own, then you need to cite your source.
  - a. If you're quoting all the words exactly, then use quotation marks along with the citation to avoid plagiarism.
  - b. If you're paraphrasing, then cite the source at the end of the sentence to avoid plagiarism.
3. Lastly, remember that in addition to the citations in the paper, you'll complete a bibliography at the end of your paper.